



SSA #62 Advisory Commission Meeting
December 20, 2022
Virtual Zoom
7:30 a.m.

Shop Sauganash Mission

Our vision is to create a gateway to the Sauganash business community by attracting commercial development, encouraging retail spending, creating new restaurants and transforming and enhancing existing retail and service space within the underutilized Cicero Avenue business corridor between Devon and Peterson. Provide a safe, attractive, friendly and hassle-free experience for pedestrians, cyclists, commuters, shoppers and local workers.

Public comment is encouraged throughout the meeting. The Chair will recognize non-commission members as appropriate. Non-commission members wishing to address the commission should so signify by raising their hand in order to be recognized by the Chair. The Chair will have discretion to limit discussion.

- I. The meeting was called to order at 7:32 a.m. Commissioners present were Pat Tarpey, Marcia Jimenez, Mario Correa, Alfred Klairmont, and Kelly Smith. Quorum was present. Nick Haak was also present.
- II. Review of November 22, 2022 Meeting Minutes
Kelly Smith made a motion to approve the minutes.
Alfred Klairmont seconded.
Motion passed unanimously.
- III. New Business

Following a review of the proposed end of year budget adjustments, Kelly Smith made a motion to adopt the budget amendments as proposed in Exhibit A.
Mario Correa seconded.
Motion passed unanimously.

Alfred Klairmont made a motion to adjourn.
Mario Correa seconded.
Meeting adjourned at 7:45.

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Proposed Budget Amendments – December 20 2022

Account	Current	Change	Amended
1.00 Customer Attraction			
1.00 Customer Attraction:1.01 Website	\$2,500.00	-\$2,315.05	\$184.95
1.00 Customer Attraction:1.04 Social Media Management	\$750.00	-\$750.00	\$0.00
1.00 Customer Attraction:1.05 Decorative Banners	\$2,500.00	-\$2,500.00	\$0.00
1.00 Customer Attraction:1.06 Holiday Decorations	\$1,500.00	-\$1,500.00	\$0.00
1.00 Customer Attraction:1.07 Print Materials	\$5,000.00	\$1,576.00	\$6,576.00
1.00 Customer Attraction:1.08 Print Advertising	\$1,750.00	-\$1,075.00	\$675.00
2.00 Public Way Aesthetics			
2.00 Public Way Aesthetics:2.02 Landscaping	\$30,000.00	\$19,579.90	\$49,579.90
2.00 Public Way Aesthetics:2.05 Streetscape	\$2,500.00	-\$2,500.00	\$0.00
2.00 Public Way Aesthetics:2.06 Public Art	\$3,500.00	\$0.00	\$3,500.00
2.00 Public Way Aesthetics:2.08 Sidewalk Maintenance M	\$6,000.00	-\$6,000.00	\$0.00
2.00 Public Way Aesthetics: 2.12 Ornamental Lighting	\$2,644.00	\$17,267.92	\$19,911.92
3.00 Sustainability and Public			
3.00 Sustainability and Public:3.04 Bicycle Transit Enhance	\$100.00	-\$100.00	\$0.00
4.00 Econ/Business Development			
4.00 Econ/Business Development:4.01 Site Marketing	\$100.00	-\$100.00	\$0.00
4.00 Econ/Business Development:4.09 SSA Designation	\$20,000.00	-\$13,300.28	\$6,699.72
5.00 Safety Programs			
5.00 Safety Programs:5.04 Safety Initiative	\$100.00	-\$100.00	\$0.00
6.00 SSA Management			
6.00 SSA Management:6.02 SSA Audit	\$2,500.00	\$200.00	\$2,700.00
6.00 SSA Management:6.03 Bookkeeping	\$1,750.00	-\$636.50	\$1,113.50
6.00 SSA Management:6.05 Office Utilities	\$1,000.00	-\$311.31	\$688.69
6.00 SSA Management:6.06 Office Supplies	\$250.00	-\$250.00	\$0.00
6.00 SSA Management:6.08 Office Printing	\$750.00	-\$459.65	\$290.35
6.00 SSA Management:6.13 Monitoring/Compliance	\$750.00	-\$750.00	\$0.00
6.00 SSA Management:6.14 Equipment Purchase	\$250.00	-\$250.00	\$0.00
6.00 SSA Management:6.17 Liability Prop Insurance	\$1,500.00	-\$1,500.00	\$0.00
7.00 Personnel			
7.00 Personnel:7.01 Executive Director	\$12,829.00	-\$5,879.98	\$6,949.02
7.00 Personnel:7.02 Admin Support			
TOTAL	\$100,523.00	-\$1,653.95	\$98,869.05