



## **MINUTES**

### I. Call to Order & Introductions

### II. Review of November 21, 2023 Meeting Minutes Motion to approve 1<sup>st</sup>: M. Jimenez 2<sup>nd</sup>: K. Smith

### III. Program Manager's Report

Identifiers are back, freshly painted, and reinstalled  
We have a landscaping credit of \$9,820 for 2024/2025  
K. Fern will be assuming the SSA Program Manager role for 2024  
N. Haak will still be involved for future auditing and reporting assistance  
The auditing firm has been retained again for this year

### IV. Executive Director's Report

All billing vouchers are submitted for 2023  
Several monthly costs have been removed or reduced  
Reviewed recent events: Holiday Reception, Trolley Rides, Installation Dinner  
Attended Area Safety Meeting hosted by Aldermen Nugent and Gardiner  
GrowthZone chamber software purchased  
Potential DIVVY station installation in Sauganash discussed  
North Branch Market is joining the chamber

### V. Old Business

Commissioner Status: B. Drell new application, A. Klairmont renewal approvals needed by city, letter of non-objection needed from Alderman Nugent (in process)  
Security Cameras installation project progress was reviewed. Proposal should be available for review at next meeting.

### VI. New Business

Landscaping – N. Haak is reaching out to DPD Special projects regarding potential gateway installation by the city which could include permitting, coordination, and design. Is TIF money available? Locate prior drawings?  
Summer plantings by city contractor are already paid for in previous budgeting  
Public art purchase was revisited. A. Klairmont putting together pictures of possibilities. Note that costs can be amortized with the city.  
N. Haak to provide update on last SSA walkaround repair list and to add new potholes, etc. A new item added for street painting at 4801 W Peterson parking lot exit.  
K. Fern to gather more information about potential crosswalk beautification project as seen in Niles Township. Note Cicero is a state road.

### VII. Adjourn 8:14am 1<sup>st</sup>: K. Smith 2<sup>nd</sup>: M. Jimenez